



Position: Craftsperson (Table Specialist)

Organization: Philadelphia Table Company

Location: Gloucester City, NJ

Reports To: Shop Manager, Operations Lead, Owner/CEO/Head Of Designs

About Us:

Philadelphia Table Company, is a boutique furniture and woodworking company specializing in handcrafted furniture, custom furniture, and millwork for both residential and commercial applications. We work with homeowners, designers, architects, business owners and more.

All of our items are handcrafted and made to order with precision by our team of highly skilled craftspeople at our facility in Gloucester City, NJ.

Company Values:

- *Team over Self*
- *Client "WOW" Factor*
- *Creativity*
- *Pride in Work*
- *12/10 Effort, willing to go above and beyond.*
- *Solutions Oriented*
- *Clear, honest inter/intra company communication.*
- *Eco-friendliest solutions first*

Responsibilities:

- People and Development
 - Represents PTC's values and culture
 - Develops methods that optimize profitability without compromising the integrity of the piece
 - Creates and maintains a positive work environment
- Safety and Quality
 - Delivers best-in-class custom furniture
 - Withholds high standards of safety and quality
 - Specializes in tables with extensions, wood bases, and different methods of joinery
 - Ensures all pieces are true to the PTC aesthetic.
- Craftsperson (Table Specialist) Operations
 - Maintains the highest level of operational excellence
 - Weekly meetings with Operations Lead and Shop Manager to discuss projects
 - Tracks the production of each build by adequately completing a work order form
 - Builds custom furniture pieces top to bottom
 - Maintains their own queue of projects and ensures timelines are met

Skills:

- Addresses situations with a solutions orientation
- Possesses a strong attention to detail, organization, and preparedness
- Possesses strong interpersonal skills and the ability to build relationships
- Builds team enthusiasm and maintains positive rapport
- Ability to work independently with little direction and supervision
- Develops and improves processes
- Advanced knowledge of woodshop tools
- Advanced knowledge of wood species
- Able to build from shop plans/drawings

Experience

- High School degree or equivalent required
- 1+ years of furniture making experience

